



St Michael's Primary School
3 – 5 Chapel Lane
BAULKHAM HILLS NSW 2153
Tel: (02) 9865 1600 Fax (02) 9865 1699

ENROLMENT POLICY

St Michael's, a Catholic parish primary school in the diocese of Parramatta aims to provide an education for children from Kindergarten to Year 6 in a climate humanly and spiritually rich. St Michael's community recognises that it finds its true justification in the mission of church; it is based on an educational philosophy in which feature, culture and life are brought into harmony. This enrolment policy adheres to the guidelines of Parramatta Catholic Systemic Schools.

Changes to Catholic Education Diocese of Parramatta Enrolment Policy

In September 2014, a new enrolment policy and procedures were approved for use by Catholic systemic schools in the Diocese of Parramatta.

What has changed?

Under the previous enrolment policy, Catholic families were asked to enrol their child/ren in their local parish or 'feeder' school. Recognising the changing nature of work and family life, the new policy allows Catholic families greater choice, by removing the concept of 'feeder' parishes and schools.

Catholic families may now apply for enrolment in a Catholic school anywhere in the Diocese.

Where places are limited, priority will be given in order to:

- Catholic children who live in the local parish
- Catholic children from other parishes
- Children of families who actively participate in the life of the school and local parish community (e.g. siblings)
- Orthodox children
- Children from other Christian faiths
- Children of non-Christian faiths

Frequently Asked Questions:

1. Who makes decisions regarding enrolment of students?

The principal of each school has the delegated authority to accept enrolments. The Principal must consult with the Parish Priest and Catholic Education's Director of System Performance to ensure the enrolment policy and procedures are given effect.

2. How is enrolment determined?

The principal determines if the student meets regular enrolment criteria by:

- a. conducting enrolment interviews as necessary in consultation with the parish priest
- b. reviewing all enrolment applications using the CEDP enrolment process

3. Will siblings of children already enrolled have preference?

Siblings of children already enrolled in the school are considered by the same criteria above. However, within each of these categories, a sibling of a child already enrolled will have preference over an applicant who does not have a sibling enrolled in the school.

4. Is enrolment guaranteed for existing primary students?

A child who has completed primary education in a Catholic Diocesan primary school will *usually* be offered continuity of enrolment in a Catholic Diocesan secondary school. If no places exist at the school of choice, contact Catholic Education's Director of System Performance to assist the family to enrol in another Catholic secondary school in the Diocese.

The policy and procedures are available via www.parra.catholic.edu.au - go to 'About Us' menu and click 'Policy Central'. (Published October 2014)