

REPORTING TO PARENTS

Policy and procedures

St Michael's formally reports about students' learning, to parents, in writing, twice each year in all subjects, including Religious Education.

Reports (except those for Kindergarten) will report individual student learning according to the specified Catholic Education Office A-E scale (or an equivalent five point scale, as long as the descriptors from the Board of Studies Assessment Resource Centre are provided with the five point scale).

Reports for students in Years 1-6 will publish the performance of the individual students relative to the rest of the cohort by indicating the number of students in the cohort that have performed at each of the achievement levels. These reports will also include the specified Catholic Education Office statement.

Reports for those students with Special Education needs will follow the Catholic Education Office developed directions. Directions vary depending on whether or not the student accesses the curriculum of the cohort, or if they undertake Life Skills courses.

Mid-Year Interviews

These occur at the beginning of Term 2 for children in Years K-6. Interviews involve the student, their parent(s) and the teacher. Fifteen minute timeslots are scheduled for these. A three-way discussion between teacher, parent(s) and child focusses on the learning. Work samples and other evidence is brought to the meeting to support the discussion of the learning and where to next. The learning goal for each student is discussed at this interview.

Please note that discussions around student behaviour and other issues are scheduled for a separate meeting.

Mid-Year Report

A mid-year (outcomes-based) report is provided according to government requirements. These include the E to A grades for children in Years 1-6 and effort grades for each KLA. All reports Years 1-6 are entered into the CEDP system database (FACES). The Mid Year Report has one general comment focussing on Religion, English and Mathematics.

End of Year Report

An end of year (outcomes-based) report is written for each student in Years K-6. Each report identifies strengths and challenges for each student and should validate the work completed by the children during the year. The information in the reports should emphasis positive aspects of a student's development while also identifying areas for development.

Our current reports include the mandated E to A grades for all KLA's for children in Years 1 to 6.

The End of Year Report has a teacher comment under the following KLA's: Religion, English and Mathematics. A general comment is included covering other KLA's and the next step for the student in their learning.